LAMBTON KENT DISTRICT SCHOOL BOARD
HUMAN RESOURCES CONTACTS

Manager: Doug Bestard, Ext. 31290
Supervisor: Krystel Japp, Ext. 31286

Sarnia Office: 519-336-1530

Areas of Responsibility	Contact(s)
• Health & Safety: Employee health and safety concerns • Our Training Room	Wendy Pitvor, Ext. 31468 Connie Ogilvie, Ext. 31559 Stacey Riddell, Ext. 31409
• Identification Badges	Annie Kaplin, Ext. 31494 (Elem Teach, PVP) Stacey Riddell, Ext. 31409 (Sec Teach) Melissa Basso, Ext. 31493 (CUPE, Non-Union)
• Job Evaluation/Pay Equity	Krystel Japp, Ext. 31286
• Leaves of Absence – Long Term	Denise Beaumont, Ext. 31295 (Elem Teach, Elem PVP) Kristi Irwin, Ext. 31292 (CUPE excluding Custodians and Maintenance, Non-Union) Sonya Mallette, Ext. 31492 (CUPE Custodians and Maintenance) Julia Deery, Ext. 31255 (Sec Teach, Sec PVP)
• LKARS (Lambton Kent Absence Reporting System)	Sabrina Di Murro, Ext. 31498 Denise Beaumont, Ext. 31295
• Teacher Performance Appraisals	Stacey Riddell, Ext. 31409
• Non-Teaching Staff	Melissa Basso, Ext. 31493 (CUPE, Non-Union)
• Occasional Staff (Teaching & Non-Teaching)	Sabrina Di Murro, Ext. 31498 (Teaching, PVP) Jodi Peters, Ext. 31595 (CUPE, Non-Union)
• Offence Declarations	Krystel Japp, Ext. 31286
• OMERS	Melissa Basso, Ext. 31493 (Permanent Employees) Jodi Peters, Ext. 31595 (Occasional Employees)
• Recruitment/Selection (Teaching and Non-Teaching)	Sam Zoccano, Ext. 31322
• Leaves of Absence (Short & Long Term) • Vacation (Permanent Non-Teaching)	Denise Beaumont, Ext. 31295 (Elem Teach, Elem PVP) Kristi Irwin, Ext. 31292 (CUPE excluding Custodians and Maintenance, Non-Union) Sonya Mallette, Ext. 31492 (CUPE Custodians and Maintenance) Julia Deery, Ext. 31255 (Sec Teach, Sec PVP) Sabrina Di Murro, Ext. 31498 (Occasional Teaching Employees) Jodi Peters, Ext. 31595 (Occasional Non-Teaching Employees)
• Seniority Lists	Annie Kaplin, Ext. 31494 (Elem Teach) Stacey Riddell, Ext. 31409 (Sec Teach) Melissa Basso, Ext. 31493 (CUPE)
• Short & Long Term Medical Absences • Return to Work Plans	Stacey Elson, Ext. 31291 (Chatham Office 519-354-3775)
• Sick Leave	Denise Beaumont, Ext. 31295 (Elem Teach, Elem PVP) Kristi Irwin, Ext. 31292 (CUPE excluding Custodians and Maintenance, Non-Union) Sonya Mallette, Ext. 31492 (CUPE Custodians and Maintenance) Julia Deery, Ext. 31255 (Sec Teach, Sec PVP)
• Teaching Staff o Category Change o Teaching Experience	Annie Kaplin, Ext. 31494 (Elem Teach) Stacey Riddell, Ext. 31409 (Sec Teach) Sabrina Di Murro, Ext. 31498 (Occasional Employees)
• Workplace Safety Insurance (WSIB) o Workplace injuries and illness o Return to Work Plans	Stacey Elson, Ext. 31291 (Chatham Office 519-354-3775) Julia Deery, Ext. 31255